



RECORDS SECTION

Ministry of Agriculture, Fisheries and Agrarian Reform
Bangsamoro Autonomous Region in Muslim Mindanao

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MO No. 016-05 Training on technical writing and report making

Type of Transaction

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Date

Time

5/12/2021

11:15 AM

Norma Karim

5/12/2021

11:19 AM

No.	NAME	OFFICE	DATE	TIME	REMARKS
1					
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MEMORANDUM

Order No. 016-05
 Series of 2021

TO : ALL DESIGNATED PROVINCIAL PLANNING OFFICERS INCLUDING 63 BARANGAYS FROM SPECIAL GEOGRAPHIC AREA

FROM : THE MINISTER

DATE : MAY 11, 2021

SUBJECT : TRAINING ON TECHNICAL WRITING AND REPORT MAKING

In the exigency of service, the Regional Policy Planning, Monitoring and Evaluation Division will sponsor a two-day Training on Technical Writing and Report Making on May 26 – 27, 2021 to be held at Em Manor Hotel and Convention Center, Cotabato City. This training is aiming to enable the Regional Planning Division and its Provincial Planning Offices to perform its duties and responsibilities in terms of the above subject more efficiently.

Thus, attendances of designated provincial planning officers are highly anticipated. All designated planning officers are strongly advised to bring a colleague of his/her preference. Expenses during the training will be shouldered by Policy Planning, Monitoring and Evaluation Division except for room accommodations, dinners, breakfasts and transportations.

For inquiries and other concerns, you may contact **Engr. Ansharie D. Kadon** through mobile number 09757877542 or through email at ppmed.mafarbamm@gmail.com.

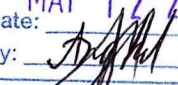
This serves as your travel order.

For your guidance and STRICT COMPLIANCE.


MOHAMMAD S. YACOB, Ph. D.
 Minister

BANGSAMORO AUTONOMOUS REGION IN MUSLIM MINDANAO
 MINISTRY OF AGRICULTURE, FISHERIES, AND AGRARIAN REFORM
 Office of the Minister

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Date: MAY 12 2021 Time: 10:44 am
 By: 

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