

**RECORD SECTION****Ministry of Agriculture, Fisheries and Agrarian Reform**
Bangsamoro Autonomous Region in Muslim Mindanao**TRACKING FORM**Control No.: 08-360*(Do not detach from Records Section's File Copy)*

Name and Agency of Sender/Recipient:

All MAFAR Provincial Director

Document Title/Subject:

MO No. 032-08 Training of TRaners (TOT) for Organic Agriculture and Itgrated Farming System on Sept. 6-10, 2021

Type of Transaction:		Date	Time	Released by Records Section:		Date	Time
Released		12/08/2021	9:45 am	Sittie Almira Ali		12/08/2021	9:51 AM
No.	SIGNATURE OVER PRINTED NAME	DIVISION/SECTOR/UNIT SERVICES	DATE	TIME	REMARKS		
					Departure(Date&Time)	Arriving (Date&Time)	
1	ROBIN MALO	ORGANIC	8/12/21	2:00 PM (8/12/21)			
2							
3							
4							
5							



MEMORANDUM

Order No. 032-08
Series of 2021

TO : ALL MAFAR PROVINCIAL DIRECTOR

FROM : THE MINISTER
This Office

SUBJECT : TRAINING OF TRAINERS (TOT) FOR ORGANIC AGRICULTURE AND INTEGRATED FARMING SYSTEM ON SEPTEMBER 6-10, 2021

DATE : AUGUST 11, 2021

The High Value Crops Development Program (HVCDP) and Organic Agriculture Program (OAP) of the Ministry of Agriculture, Fisheries and Agrarian Reform, Bangsamoro Autonomous Region in Muslim Mindanao (MAFAR-BARMM) will be conducting a **Training of Trainers (TOT) on Integrated and Organic Farming System on September 6-10, 2021**. (*Venue will be finalized by the end user*)

The training aims to enhance knowledge and skills of newly-hired Agriculturist on Integrated and Organic farming techniques as trainers.

Anent this, may we request **four (4) Agriculture Technologists-I (AT-I)** to your respective MAFAR-Provincial Offices to attend and participate on the said training activities.

Travelling expenses and per diems of participants shall be charged against your respective Offices. Payments for the venue/meeting facilities, food, accommodations, supplies and materials, and other incidental expenses shall be charged against **Agriculture Sector Staff Development Program of 2021 GAAB fund**. Subject to existing accounting and auditing rules and procedure

For inquiries and other concern, you may contact **Mohammad M. Pangato** through **0906-9591-090** or email address at maddyp2118@gmail.com

This serve as your **Travel Order**

For guidance and **STRICT COMPLIANCE**


MOHAMMAD S. YACOB, Ph.D.
Minister



2021-08-12





Breakdown of the participants is as follows

Provinces/Office	No. of Pax
Maguindanao	5
Lanao del sur	5
Basilan	4
Sulu	4
Tawi-Tawi	4
Cotabato City	2
Regional Office (OA, HVCDP staff)	6
Total Number of Participants	30



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
MINISTRY OF AGRICULTURE, FISHERIES AND AGRARIAN REFORM
Bangsamoro Government Center, Gov. Gutierrez Ave., Rosary Heights VII, Cotabato City, 9600



TRANSMITTAL FORM NO.: _____	
TO	: OFFICE OF THE MINISTER
FROM	: ORGANIC-FIELD AND OPERATIONS DIVISION CROP PRODUCTION AND MANAGEMENT
ATTENTION	: N/A
SUBJECT	: AS STATED
DATE	: AUGUST 06, 2021
Remarks	: for Minister's Signature. For your file and reference.
Respectfully forwarding herewith this document to wit:	
1. MEMORANDUM (FOR MAFAR PROVINCIAL DIRECTOR)	
Received by:	Prepared by:
 ROSMINA A. DALI ADMINISTRATIVE ASSISTANT 08-09-21 5:37 PM	 MOHAMMAD M. PANGATO Report Officer Organic Agriculture Program Contact #. 0906-9591-090