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Bangsamoro Autonomous Region in Muslim Mindanao

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MO No. 068-09 Training on Advance Construction Management, Site Operation and Supervising Multiple Projects on October 6, 2021

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Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
MINISTRY OF AGRICULTURE, FISHERIES, AND AGRARIAN REFORM
Bangsamoro Government Center, Gov. Gutierrez Ave., Rosary Heights VII, Cotabato City, 9600



09-833

Memorandum Order No. 068-09
Series of 2021

TO : **ALL CONCERNED STAFF**
(SEE ATTACHED LIST)

FROM : **THE MINISTER**

SUBJECT : **TRAINING ON ADVANCE CONSTRUCTION
MANAGEMENT, SITE OPERATION AND
SUPERVISING MULTIPLE PROJECTS**

DATE : **September 27, 2021**

The Ministry of Agriculture, Fisheries, and Agrarian Reform Engineering section will be having **Training on Advance Construction Management, Site Operation and Supervising Multiple Projects** at **MAFAR Conference Room (Fisheries)** on **October 6, 2021**. This training has the following objectives.

- To train the MAFAR Engineers on construction management, supervision, and operation of infrastructure projects that include the duties, responsibilities, and construction monitoring tools to ensure that the projects are implemented according to plans, schedule, budget, and specification.
- To train the MAFAR Engineers on how to handle and manage simultaneous and multiple projects effectively

Anent this, all concerned staff are hereby **directed** to attend the training.

For queries, you may contact **Engr. Ashnaira Abdullah**, with mobile number **0917-5188-157**.

For guidance and **STRICT COMPLIANCE**.

By Authority of the Minister
MOHAMMAD S. YACOB, Ph.D.

ARPHIA T. EBUS, JD, Sh.C.
Chief of Staff



MINISTRY OF AGRICULTURE, FISHERIES AND AGRARIAN REFORM
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2021 -09- 27

Time: 11:20 AM
By: NORMA R. KARIM



ANNEX A

LIST OF PARTICIPANTS FOR TRAINING ON ADVANCE CONSTRUCTION MANAGEMENT, SITE OPERATION AND SUPERVISING MULTIPLE PROJECTS

ENGINEERING SECTION	POSITION
1. ASHNAIRA A. ABDULLAH	ENGINEER III
2. ABDULHAQ B. GAYAK	ENGINEER II
3. NORUDDIN ROY T. GUNDARANGAN	MAFAR ENGINEER
4. KIRAM G. SOLAIMAN JR.	MAFAR ENGINEER
5. AILA S. ABDULAHIM	MAFAR ENGINEER
6. NHORIE JANE K. MOWA	MAFAR ENGINEER
7. YASSER M. PIANG	MAFAR ENGINEER
8. JOAHNNIE JANE D. SAPAN	MAFAR ENGINEER
PPMED	
9. MOHALIDEN M. MOHAMMAD	PLANNING OFFICER III
10. FAHAD A. KANAKAN	PLANNING OFFICER III
11. SAIDEN S. ABDUL	PLANNING OFFICER I
12. GHALIA S. DARPING	PLANNING OFFICER
AGRARIAN REFORM	
13. KHOMINIE U. TAYUAN	SARPO for POST LAD
14. ANSARI U. ANTAO	SARPO for LTI
15. SORAIDA D. MANGATONG	SARPO for PDMS
16. BASER M. ANOK	ENGINEER III



ANNEX B

TRAINING PROGRAM

ADVANCE CONSTRUCTION MNGT, SITE OPERATION AND SUPERVISING MULTIPLE PROJECTS		
DAY 1		
8:00 AM – 8:30 AM	Preliminaries	<ul style="list-style-type: none">• Prayer,• Getting to know each participant's background, roles and interests• Set-up house rules
8:30AM–8:45 AM	Expectation setting	<ul style="list-style-type: none">• Set expectations on how participants view and the importance of the activity and what are the expected topics/sessions to be discussed.
8:45AM– 9:00AM	Pre-assessment	<ul style="list-style-type: none">• Assessed participants' knowledge on the topics before the sessions.
9:00AM– 12:00PM	Construction, Construction management	<ul style="list-style-type: none">• Construction starts when? Pre-construction Activities/PIM, Ground-breaking, Certificate of Site Possession• Meetings, contractor's key personnel, Construction Schedule, Insurances
1:00PM– 2:00PM	Site Operations	<ul style="list-style-type: none">• Inspection, Monitoring and Audit, Safety, Traffic and environmental Monitoring• Mobilization, Payments/ Billings, Variation Order, Suspension of Work, Resumption of Work
2:00PM– 4:30PM	Tools for monitoring construction	<ul style="list-style-type: none">• S-curves, SWA, Gantt Chart• Catch-up Plan/Recovery plan• Extension of Time• Liquidated Damages• Termination of Contract
4:30PM– 5:00PM	Closing Program	<ul style="list-style-type: none">• Assessed participants' knowledge on the topics after the sessions.• Review of expectations• Closing Messages