



## REQUEST FOR SUBMISSION OF PRICE QUOTATION

**RFQ No.: 002-09-2023 NFP**

**Name of Project** : **Supply and Delivery of Various Supplies in support to the smooth implementation of the National Organic Program in the Bangsamoro Region**

**Location** : **Ministry of Agriculture, Fisheries and Agrarian Reform Regional Office (MAFAR-RO) Bangsamoro Autonomous Region in Muslim Mindanao, BARMM Government Center, Cotabato City**

**Approved Budget** : **Php 128,200**

**Delivery Date** : \_\_\_\_\_

**Place of Delivery** : \_\_\_\_\_

**Specifications** : \_\_\_\_\_

Description	Specification	Unit	Quantity	Unit Cost	Total Cost	
<b>Various Supplies</b>	<b>Training of Trainers on Participatory Guarantee System (PGS)</b>					
	Short bond paper (sub20, legal-size)	Box	5	1,100	<b>5,500</b>	
	A4 size bond paper @ 1100/box	Box	5	1,100	<b>5,500</b>	
	Envelop (brown, expanded and long)	Doz	120	30	<b>3,600</b>	
	Ballpen (black/blue, per box	Box	10	900	<b>9,000</b>	
	Flash drive, GB @120/box	Pcs	120	800	<b>96,000</b>	
	Stapler wire # 35@120/box	Box	10	120	<b>1,200</b>	
	Scissor @80/pc	Pcs	40	80	<b>3,200</b>	
	Notebook,80 ins, steno@20.00/pc	Pcs	60	20	<b>1,200</b>	
	Pentelpen,black/blue 10per box	box	10	300	<b>3,000</b>	
	***Nothing Follows***					
	<b>TOTAL</b>				<b>Php</b>	<b>128,200</b>

**PR No. 2023-07-1479**

### GENERAL CONDITIONS

1. All entries may be typewritten/computerized and legible;
2. Bidders must submit the following documentary requirements for Small Value Procurement as required for under Section 53.9 of the IRR of R.A. 9184;
  - 2.1.Mayor's or Business Permit

- 2.2. Professional License/Curriculum Vitae (for Consulting Services only)
  - 2.3. PhilGEPS Registration Number
  - 2.4. PCAB License (for Infrastructure only)
  
  - 2.5. Income/Business Tax Return (For ABCs above P500K)
  - 2.6. Omnibus Sworn Statement (Omnibus Sworn Statement for ABCs above P50K)
3. Place the quotation in a sealed envelope and type the following details on the face of the envelope
    - 3.1. Company's Name
    - 3.2. RFQ Number
    - 3.3. PhilGEPS Reference Number
  4. Delivery period must be at least Thirty (30) calendar days from the receipt of the PO
  5. Items delivered must have warranties for unit replacement, parts, labor, or other services
  6. Quoted price must be inclusive of taxes and other charges or fees and shall not exceed the ABC
  
  7. Failure to comply with these conditions would mean disqualification of your submitted quotation.
  
  8. Liquidated Damages (Sec. 68, RA 9184): All contracts executed in accordance with the Act and this IRR shall contain a provision on liquidated damages which shall be payable by the contractor in case of breach thereof. For the procurement of Goods, Infrastructure Projects, and Consulting Services, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Deadline of submission and the opening of price quotation (Annex "A") and eligibility documents is on or before **5:00 o'clock in the afternoon of September 25, 2023** to the following address: Open submission, should be submitted manually at the address below.

**DIR. ISMAIL A. GUIAMEL** *Chairperson*  
*Bids and Awards Committee (BAC)*  
*Ministry of Agriculture, Fisheries and Agrarian Reform (MAFAR)*  
*BARMM Government Center, Cotabato City*

Thru: **ROWAIDA ZACARIA-KADO**  
*Head, BAC Secretariat*  
*MAFAR-BARMM*

1. For inquiry, you may contact the BAC Secretariat at contact Number 0936-2101127.

**(Sgd) DIR. ISMAIL A. GUIAMEL**  
*BAC Chairperson*

**PRICE QUOTATION FORM**

\_\_\_\_\_  
Date

**THE OFFICE OF THE CHAIRMAN**

Bids and Awards Committee

Ministry of Agriculture, Fisheries and Agrarian Reform , BARMM

OCM Compound, Cotabato City

Sir:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

No.	Item, Description and Specification	Quantity	Unit	ABC	FINANCIAL PROPOSAL	
					Unit Price	Total Price
	<b>Training of Trainers on Participatory Guarantee System (PGS)</b>					
	Short bond paper (sub20, legal-size)	Box	5	1,100		
	A4 size bond paper @ 1100/box	Box	5	1,100		
	Envelop (brown, expanded and long)	Doz	120	30		
	Ballpen (black/blue, per box)	Box	10	900		
	Flash drive, GB @120/box	Pcs	120	800		
	Stapler wire # 35@120/box	Box	10	120		
	Scissor @80/pc	Pcs	40	80		
	Notebook,80 ins, <a href="#">steno@20.00/pc</a>	Pcs	60	20		
	Pentelpen,black/blue 10per box	box	10	300		
	<b>TOTAL:</b>					

**(Amount in Words)**

\_\_\_\_\_  
*The above-quoted prices are inclusive of all costs and applicable taxes.*

\_\_\_\_\_  
Printed Name and Signature of Authorized Representative

\_\_\_\_\_  
Name of the Company

\_\_\_\_\_  
Company tax Identification No.

\_\_\_\_\_  
Contact Number